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## Chief Executive's Office

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Date: 13 March 2006

**Chorley**  
Borough Council

**Chief Executive:**  
Donna Hall

Dear Councillor

## **CUSTOMER OVERVIEW AND SCRUTINY PANEL - WEDNESDAY, 22ND MARCH 2006**

You are invited to attend a meeting of the Customer Overview and Scrutiny Panel to be held in the Council Chamber, Town Hall, Chorley on Wednesday, 22nd March 2006 commencing at 6.30 pm.

### **AGENDA**

1. **Apologies for absence**
2. **Declarations of Any Interests**

Members of the Panel are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the Council Chamber and not seek to influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Customer Overview and Scrutiny Panel held on 1 March 2006 (enclosed)

4. **Standards for Better Health Declaration - Chorley and South Ribble Primary Care Trust (Pages 5 - 16)**

A briefing note from the Healthcare Commission is enclosed in relation to the annual health check. The declaration itself will be considered at the meeting of the Primary Care Trust Board on 15<sup>th</sup> March and will be distributed following this.

5. **Friday Street Car Park - Discussion item**

The Overview and Scrutiny Committee have requested that the Panel consider the problems of the lorries using the Friday Street Car Park. This includes the disturbance local residents receive from lorries starting up at around 5.00am to 6.00am.

Officers will present the results of information gathering to enable an informed discussion.

Continued....

6. **Decriminalisation of Parking Enforcement Inquiry**

- a) Consideration of the notes from the site visit to Sefton (Pages 17 - 20)

To consider any recommendations the Panel would like to put forward from the site visit to Sefton. The notes from the site visit are enclosed.

- b) Consideration of the minutes of the Sub-Group held on 24 November 2005  
(Pages 21 - 26)

The notes of the meeting of the Sub-Group are enclosed.

- c) Additional Information Leaflet for Blue Badge holders (Pages 27 - 28)

A leaflet is enclosed that gives additional information to Blue Badge holders explaining why they have received a PCN.

- d) Comments received with applications for Residents Permits (Pages 29 - 30)

A sample of comments is enclosed that have been received with applications for Residents Permits.

- e) Comparison of car parking charges (Pages 31 - 32)

Comparative data for Local Authorities in the area is enclosed for discussion.

- f) Result of consultation with identified groups (Pages 33 - 38)

The outcome of consultation with the Town Centre Forum and Disability Liaison Group is enclosed.

The responses from the Markets Liaison Group will be circulated at the meeting.

- g) Update on Penalty Charge Notices for January 2006 (Pages 39 - 44)

Two reports are enclosed showing:

- PCN's issued for each Contravention Code and
- PCN's issued and cancelled.

- h) Discussion with Councillor Mrs I Smith (Pages 45 - 46)

To discuss the points raised by Councillor Mrs Smith.

- i) Discussion with Legal Services

To clarify points raised during the Inquiry.

- j) Discussion regarding the layout of the Final Report

To receive the views of the Panel on how the Final Report and recommendations should be presented.

- k) Updated Inquiry documents (Pages 47 - 52)

To note the enclosed updated Inquiry documentation:

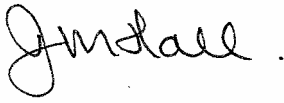
- Information Checklist
- Witness Checklist
- Project Plan

7. **Overview and Scrutiny Work Programme (Pages 53 - 54)**

The work programme is enclosed.

8. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Chief Executive

**Distribution**

1. Agenda and reports to all Members of the Customer Overview and Scrutiny Panel (Mrs S Walsh (Chair), A Cullens, Mrs D Dickinson, M Lees, P Malpas, Miss J Molyneaux, G Russell, E Smith, Mrs J Snape and C Snow) for attendance.
2. Agenda and reports to Councillors D Gee and Mrs I Smith for attendance.
3. Agenda and reports to Claire Hallwood (Deputy Director of Legal Services), Alan Capstick (Engineering Services Manager), Iain Price (Parking Manager) and Ruth Hawes for attendance.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے: